

# Automated Payment Processing



Safe. Convenient. Easy.

We are excited to offer the safety, convenience and ease of Tuition Express®—a payment processing system that allows secure, on-time tuition and fee payments to be made from your bank account.

## ELECTRONIC FUNDS TRANSFER AUTHORIZATION FOR BANK ACCOUNT

I (we) hereby authorize (business name) **Joyful Mission Preschool** to initiate debit entries to my (our) checking or savings account, indicated below (Section B). To properly affect the cancellation of this agreement, I (we) are required to give 10 days written notice. Credit union members: please contact your credit union to verify account and routing numbers for automatic payments.

Your Name  
Any Street, Anytown  
Tel: (001) 555-0000

DATE \_\_\_\_\_ 0001

PAY TO THE ORDER OF **ATTACH VOIDED CHECK HERE** \$ \_\_\_\_\_

**DEPOSIT SLIPS NOT ACCEPTED** 100 DOLLARS Security features included. Details on back.

**Savings Bank**  
Any Street, Anytown  
Tel: (001) 555-5555

RE \_\_\_\_\_ MP \_\_\_\_\_

123456789    000123456789    0001

ROUTING NUMBER    ACCOUNT NUMBER    CHECK NUMBER

### SECTION B (Bank Account)

Your Name		Phone #		
Address		City	State	Zip
Bank or Credit Union Name	Bank or Credit Union Address	City	State	Zip
Routing Transit Number (see sample below)	Account Number (see sample below)	<input type="checkbox"/> Checking <input type="checkbox"/> Savings		
Authorized Signature		Date		

#### FOR OFFICIAL USE ONLY

_____
<b>Date Received</b>
_____
<b>Employee Signature</b>